

TO: James L. App, City Manager  
FROM: Mike Compton, Director of Administrative Services  
SUBJECT: Surplus Property  
DATE: October 1, 2002

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Needs:

For the City Council to consider adoption of a resolution declaring certain City property as surplus and authorize its sale by public auction.

Facts:

1. The Council has authorized the distribution of bids for the annual replacement of various City vehicles and equipment.
2. The vehicles being replaced, in accordance with adopted policy, no longer provide functionality to City operations and will be taken out of service.
3. Disposal of said equipment can not take place until formally declared surplus by the Council.
4. Being replaced separately from the Council action of September 17, 2002 are two fire engines, units 210 and 214.
5. The City recently purchased new cell phones for staff use. The replaced cell phones are no longer in service and need to be declared surplus.

Analysis  
and  
Conclusion:

The vehicles identified in the attached exhibit will soon be replaced in accordance with adopted replacement policy.

The City's fleet manager recommends, consistent with the current replacement policy, that the vehicles be declared surplus and be sold at public auction.

It is the desire of the Emergency Services Department to retain unit #214 as solely a backup unit. It would generally only be used when one of their other engines is in the shop for scheduled maintenance or repairs or in the event of the a major fire incident. Accordingly, unit #214 has not been included on the surplus schedule.

Lastly, rather than increase the Police Department's vehicle fleet for their community patrol operations, it has been the practice to temporarily pass down replaced vehicles for these operations. Thus, it is proposed to include units 637 and 639 (previously replaced) on the surplus schedule and sale at public auction. Conversely, units 644 and 648 which are being replaced will be passed down temporarily for community patrol operations.

The surplus cell phones, with Council approval, would be offered to City employees at fair market value or otherwise disposed of as deemed appropriate.

Fiscal

Impact:

Proceeds from the sale of the non-enterprise fund surplus vehicle would be deposited into the Equipment Replacement Fund. For enterprise funds, the sale proceeds will be deposited into the respective enterprise fund.

Options:

- a. Adopt Resolution No. 02-xxx declaring certain City property as surplus and authorize their sale by public auction; or
- b. Amend, modify, or reject the above option.

RESOLUTION NO. 02-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES  
DECLARING CERTAIN CITY PROPERTY AS SURPLUS

WHEREAS, the City is purchasing replacement equipment per Council budgetary authorization; and

WHEREAS, the City no longer has a need or use for the equipment being replaced; and

WHEREAS, it is highly desirable to sell the surplus equipment for the highest return possible.

THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles that the following vehicles are declared surplus and are to be sold at public auction:

<u>Dept.</u>	<u>Unit #</u>	<u>Year</u>	<u>Make</u>	<u>VIN</u>
AS	317	1992	Ford	1FTCR10XINTA37019
PD	640	1997	Ford	2FALP71W6VX165747
	641	1997	Ford	2FALP71W8VX195165
	637	1995	Ford	2FALP71WXSX151152
	639	1997	Ford	2FALP71W8VX165748
	649	1997	Ford	2FAFP71W4WX180407
ES	210	1980	Duplex	251080
PW	301	1990	GMC	1GTCS19Z9L8512408
	319	1993	Ford	2FDTF37H7PCA73384
	515	1991	GMC	Already surplus
	540A	1991	GMC	1GTCS19Z0M8536159
	550	1991	GMC	1GTCS19Z2M8536048
	555A	1991	GMC	1GDGC24K0ME515243
	569	1987	RAMA	1R9UA1213H1052124
	577	1993	Deere	M01200G912345
	710	1991	GMC	1GTCS1927M8536238
	712	1984	Chev	1GBJ7D189EV124998
	721	1987	Roadbroom	No Number
	800	1991	GMC	1GKCS13Z5M2545570
CD	101	1989	Chev	1GNDM15ZKB161803
	114	1991	GMC	1GKDT1324M2544153

BE IT FURTHER RESOLVED by the City Council of the City of El Paso de Robles that the following cell phone equipment is declared surplus and that it may be sold to City employees at fair market value or disposed of as deemed appropriate by Director of Administrative Services:

<b>Old Equipment</b>	<b>Qty</b>
Motorola 650e	4
Motorola ST3000	3
Motorola ST7868-d	5
Qualcomm QCP860-d	9
Total	21

BE IT FINALLY RESOLVED by the City Council of the City of El Paso de Robles that the Director of Administrative Services is authorized to undertake any and all actions to transfer title to the successful bidder.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 1<sup>st</sup> day of October 2002 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Frank R. Mecham, Mayor

ATTEST:

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Sharilyn M. Ryan, Deputy City Clerk